

## SPRFC Childcare Policy

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Severna Park Racquetball and Fitness Club is very proud of the childcare personnel, programs, and facilities provided for our members. Your children are welcome to enjoy the club in safety and comfort, provided acceptable behavior is demonstrated and the club policies are observed at all times.

### HOURS

Our hours of operation are 8:00 am – 2:00 pm and 4:00 pm – 9:00 pm Monday through Friday and 8:00 am – 12:00 pm on Saturday.

### COST

Childcare services can be added to your monthly membership dues for \$8 (per family) per month. For this fee, you are allowed 2 ½ hours per session. After 2 ½ hours there will be a \$3 per hour, per child fee. Those who choose not to add the childcare service to their membership or are not members will be charged a \$5 (per visit) fee at the time of check-in. Fees after the 2 ½ limit also apply. Per visit fees must be paid at check-in, no exceptions. Cash, check or charge card will be accepted.

### AGES

Children ages 4 weeks to 12 years of age are accepted in the childcare. Infants and toddlers up to 2 ½ years of age are placed in the infant/toddler room Monday-Friday from approximately 9:00 am – 11:30 am. If, at age 27 months a child is mature enough to handle the activities in the larger room, he or she will be permitted to go to the larger room. This will be at the discretion of the childcare staff. All children are in the large room evenings and Saturdays.

### CHECK IN/ SIGN IN PROCEDURE

Parents must slide their membership card through our computer system and fill out all information on the sign-in sheet. Names must be legible.

### PICK UP PROCEDURE

A parent leaving their child must also pick him or her up, **unless other arrangements are specified at the time you leave your child** For the safety of your children, there will be no exceptions to this policy.

### **BABY BOTTLES, DRINKS, AND SNACKS**

We do give infants their bottles. Drinks for older children must have a lid and cans are not acceptable. Snacks such as dry cereal, crackers, and thin pretzels are the only types of food allowed in the childcare rooms. Any snacks that contain peanuts or peanut butter will not be allowed in the childcare rooms. This policy is in effect because of the growing number of children who have nut allergies. Nuts, candy, chips, cheese curls, popcorn, grapes, etc. are not acceptable snacks for the childcare rooms. These types of snacks can be

extremely messy and/or hold a greater potential as a choking hazard. Please ask the childcare staff for a more detailed list of snacks.

### *LABELS*

All snacks, bottles, and cups must be labeled with the child's first name. Please place names where they can be seen easily by the childcare staff.

### **FUSSY & UNRULY CHILDREN**

At times, the childcare area can become disruptive when one or more children exhibit inappropriate behavior. "Time-outs" will be used for unruly children, however, we will locate you if your child has continued with this type of behavior, or your baby/child has been crying for 10 minutes.

### *SICK CHILDREN, ALLERGIES, AND RASHES*

We are very concerned about the spreading of infectious germs. We disinfect those toys that have been in children's mouths during and after each shift. ALL TOYS are disinfected on a monthly basis. We have developed some "illness" guidelines:

PLEASE KEEP YOUR CHILD AT HOME IF HE/SHE:

- \*has an excessively runny nose and/or drainage is not clear.
- \*has had diarrhea or been vomiting in the past 24 hours.
- \*is running even a low-grade temperature.
- \* is coughing.
- \* is sent home from school or does not attend school because of illness.
- \* has an unidentified rash, we must have a doctor's note explaining the rash before he/she is permitted to stay.

We know these guidelines may seem very strict, especially in cold weather, but please remember we are trying to keep your children well. SPRFC reserves the right to refuse service for matters of health, hygiene and behavior.

### *SOILED DIAPERS*

If a child has a bowel movement while in the childcare rooms, the parent will be located and asked to change the child immediately. In the event the child's outer clothing becomes wet or soiled, you must have another change of clothing for him/her, or we will ask you to remove the child for health reasons.

### SHOES

Shoes are required to enter the childcare rooms. The only exception would be infants or toddlers who are not fully walking. When the child become fully mobile, shoes are required.

### *TOYS*

SPRFC is happy to provide toys for your children while they are visiting our child care rooms. TOYS FROM HOME ARE NOT PERMITTED.

## SNOW POLICY

If Anne Arundel County Public Schools has a 2 hour delay the childcare will open 2 hours late. If AACPS cancel please call to inquire of the status of the childcare rooms. Depending on the many varied circumstances the room may delay opening, close, or stay open for its regular operating hours. In thee event inclement weather does not begin till later in the morning the childcare rooms may close early if conditions warrant. Any changes in hours will be made by 7:30 am for the morning session and 3:00 pm for the evening session.

\*\*\*\*\*PARENTS MUST NOT LEAVE THE PREMISES and any parent doing so will lose childcare service privileges.

\*\*\*\*\*THE SAFETY AND WELL-BEING OF OUR MEMBERS' CHILDREN ARE OUR TOP PRIORITIES.